

AGENDA ITEM

May 7, 2013

Subject: USA Cycling Criterium Race

Department: Administration

The City will be hosting a Tour of Nevada Cycling Race on July 13th and 14th. Quantum Racing LLC is a division of USA Cycling and will be providing all services and organize the race. This is a sanctioned race that typically attracts a few hundred participants and the races are two day-long events. Other communities that host these races report that participants and spectators patronize local restaurants, hotels, and fuel stations.

This ordinance would authorize the execution of the agreement between the City of Nevada and Quantum Racing LLC and funds would be budgeted from the Tourism budget.

BILL NO. 2013-025

ORDINANCE NO.

A SPECIAL ORDINANCE OF THE CITY OF NEVADA, MISSOURI, AUTHORIZING THE EXECUTION OF AGREEMENT BETWEEN CITY OF NEVADA AND QUANTUM RACING LLC FOR A CRITEIRUM RACE TO BE HELD JULY 13TH & 14TH, 2013.

-Section 1. The agreements attached hereto as Exhibit "A" for the contractual obligation between the City of Nevada and Quantum Racing LLC for a Criteirum Race to be held July 13 & 14th, 2013.

Section 2. The City's Tourism Fund is hereby budgeted for dedication for payment to establish and hold said race.

Section 3. The City Manager and the City Clerk are hereby authorized and directed to execute said agreement on behalf of the City of Nevada, Missouri, and to affix the municipal seal thereto and attest the same.

PASSED, APPROVED and ADOPTED by the City Council of the City of Nevada, Missouri, this _____ day of May, 2013.

CITY OF NEVADA, MISSOURI

Seth Barrett, Mayor

(SEAL)
Attest:

Bev Baker, City Clerk

Letter of Agreement

**Quantum Racing LLC
7519 Wellington Way Apt 2E
Clayton, MO 63105**

April 30, 2013

City of Nevada, MO
JD Kehrman, City Manager
110 S. Ash
Nevada, MO

Dear Mr. Kehrman,

This letter serves as a formal agreement between Quantum Racing LLC and the City of Nevada, MO, whereby Quantum Racing LLC will provide professional services and serve as a consultant for the Tour of Nevada Cycling Race, July 13 & 14, 2013.

This agreement states that Quantum Racing LLC will organize the needed individuals and companies for the event. This includes the race officials, announcers, and judges. Quantum Racing LLC will work with the City of Nevada to determine other needed items and volunteers to hold a 2 day race of this quality. They will work through Christa Atchison, Race Coordinator. The persons selected by Quantum as race officials, announcers, and judges will be experienced, responsible, and acceptable to the City.

They will provide support for the planning and organization of the Tour of Nevada. This includes serving as the entity to pay out the race purse to race winners. A transfer of funds in the amount of \$9958.16 will be made to an account in the name of Quantum Racing LLC the weekend of the race (account information to be given at a later date). Quantum Racing LLC will provide all payoffs from these funds to the racers at the completion of their events each day of the Tour of Nevada. All other funds and expenses will be handled and paid by the City of Nevada. The City must retain fiscal accountability for its own funds, so the account in which the \$9,958.16 will be deposited will be in a local bank designated by the City Finance Director and will be entitled "The City of Nevada, MO Trust Account for Tour of Nevada Race Purse." Payments from the account will be pre-arranged and issued on checks requiring two signatures – one from Nick Hand and one from the designee of the Nevada City Manager. At the close of the race, Quantum will provide the canceled checks and bank ledgers for city treasurer review to be held by the city for routine audits.

Quantum Racing LLC is permitted to give away prime's not to exceed a total expenditure of \$600 at all other races leading up to the Tour of Nevada. Primes are free entries to racers completing a specific task at a given point in a race. These will be used as advertising for the Tour of Nevada at other events as well as a key way to attract racers and their teammates to this inaugural event. Any portion of this allocation of cost not expended prior to the Tour of Nevada race will be refunded to the City of Nevada.

If the race should be cancelled for any reason Quantum Racing LLC will be paid on a prorated basis for the consulting fee, but Quantum Racing will not be paid any of the funds for the race purse. The proration shall be as follows:

- 25% to contractor if canceled by June 15, 2013;
- 50% to contractor if canceled by July 1, 2013;
- 75% to contractor if canceled prior to July 13, 2013; and
- 75% to contractor if canceled prior to July 14, 2013.

The City of Nevada will pay mileage (at 56.5¢ per mile) for meetings Quantum Racing LLC is required by the City Manager to attend. If the meeting reasonably requires an overnight stay, the City will pay the cost of lodging on the evening of the meeting. The City will also cover all lodging expenses including 2 hotel rooms for QR for the night of July 13th. All printed materials approved by the City Manager will be provided by the City of Nevada.

Quantum Racing LLC is being sponsored by the City of Nevada, MO and will be compensated for services provided in the amount of \$1,000.00 (plus other expenses listed above). Payment will be disbursed upon completion of the cycling race.

Quantum Racing LLC is an independent contractor working under its own control on work not the usual business of the City and Quantum and its representatives will carry automobile insurance limits of at least \$100,000/\$300,000 on their personal vehicles if driven in the pursuit of work with the City project.

Quantum Racing LLC will assist the City in seeking and obtaining quotes for special event coverage. This provision does not obligate the City to purchase event insurance.

All entry charges or contributions to the event will be paid to the City of Nevada Tourism Fund Account.

Please sign both copies of this agreement. Retain one copy for your records and please return one copy to the above address.

Best Regards,

Nick Hand, Quantum Racing LLC Date

JD Kehrman, City of Nevada City Manager Date