

Nevada Public Library Board of Trustees
Wednesday, October 23, 2025, at 5:15 pm
Nevada Public Library, 218 W. Walnut St., Nevada, MO 64772

- CALL TO ORDER** The Nevada Public Library Board of Trustees met in the Nevada Public Library Conference Room. The NPL Board President, Denise Carrick-Hedges, called the meeting to order at 5:18 p.m.
- ATTENDANCE** Present: Denise Carrick-Hedges, Lucia Green, Julie Scotten, Lindy Hartman, Clarisse Teepe-Fryrear, and Caroline Taylor
Also present: Library Director, Jodi Polk.
Bethany Blackburn, Siobhan Cooke, and Tricia Stubblefield were absent.
- BOARD NEWS** None
- PUBLIC COMMENTS** None.
- MINUTES** The meeting minutes of September 24, 2025, were reviewed.
Julie Scotten motioned to approve the minutes, and Clarisse Teepe-Fryrear seconded. Motion passed.
- DIRECTOR'S REPORT** Director Polk gave the monthly director's report for the September statistics and the October business of the library and the facilities report.
- FINANCIAL REPORT** The financial reports for August-September 2025 have not yet been received by Deanna E. Francis Tax Service. The Board addressed this matter in business item 2025-1001.
- UNFINISHED BUSINESS** **2025-0803: Internal Audit of January-June 2025 financials**
Polk recommended postponing the internal review until the corrections in QuickBooks can be made by DEF Tax Services. This task will be prioritized in October.
- NEW BUSINESS** **2025-1001: Accounting Services**— Polk communicated the notice from Crystal Bridger of Deanna Francis Tax Services that she has resigned from the library's accounting service provider, effective October 31. Discussion held. **Julie Scotten made a motion** to connect with the only other accounting firm that answered the RFQ in the fall of 2024, JCG Tax Firm. Polk should inquire whether the pricing and services remain the same as in the previous quote. If so, Scotten further motioned Polk with authorization to sign documents to begin services at JCG Tax Firm. **Teepe-Fryrear seconded. Motion passed.**
- 2025-1101:** Director Polk asked that all Board members complete the annual evaluation of the Library Director before the next meeting. The link for the Google Form and hard copies were made available to the Board.

NEXT MEETING

The Library Board's next regular meeting is set for **Thursday, November 20, 2025, at 5:15 p.m.** This is the third Thursday of November. A change in the normal schedule is necessary due to the Thanksgiving holiday closure.

Director Polk requested that any available Board members arrive at 4:30 on November 20 to assist with the internal audit of January through June 2025 invoices and reconciliation before the beginning of the meeting.

The meeting on November 20 will be held in the Healthy Nevada Innovation Center's conference room due to a conflict with the library programming of the Teen D&D club in the Makerspace/Conference room.

ADJOURNMENT

Clarisse Teepe-Fryrear motioned to adjourn the official business meeting at 6:11 pm. Second by Lindy Hartman. Motion passed.

Recorder

Respectfully submitted for review by Jodi Polk.