

## Plumbing Board Meeting Minutes

**Date:** Wednesday, September 18<sup>th</sup>, 2024

**Time:** 4:00 pm

**Location:** Council Chamber's

### Present:

- Board Members: Don Crabtree, Jimmie Dye, Robert Chapman
- Staff: Karl Trued, Marcy Richter

**Absent:** None

### Call to Order:

- Meeting called to order by Don Crabtree at 4:01 pm.

### Approval of Previous Minutes:

- Approval of minutes- Motion-Robert Chapman, 2<sup>nd</sup> by Don Crabtree-Motion Passed

### Public Comment:

- None, no attendees.

### Old Business:

- Licensing Process- Journeyman test should be created and license guidelines should reflect City Code Chapter 25A including but not limited to section 25A-3 as written -motioned by Don Crabtree, 2<sup>nd</sup> by Robert Chapman -motion passed
- Future discussion next meeting after review of Chapter 25A for possible additional changes in reference 25A-D

### New Business:

- **License Applications**
  - New and renewed licenses should be approved by the plumbing board (Motion by Dye, 2<sup>nd</sup> by Chapman, passed unanimously).
  - Continuing education should be 8hrs every year for both Journeyman and Master's (Motion by Crabtree, 2<sup>nd</sup> by Dye, passed unanimously).
- **Licensing Process:**
  - Exam Implementations-and Oral interview by plumbing board required prior to license approval (Motion by Crabtree, 2<sup>nd</sup> by Chapman, passed unanimously).
- **Rules and Regulations:**

- No time to discuss this meeting will discuss next meeting
- **Additional Plumbing Board Members:**
  - No new members from Liberty Gas or layman present at this time.

**License Applications:** None

**Complaints:** None

**Staff Reports:** None

**Other Business:** None

**Adjournment:**

- Meeting adjourned at 5:37 pm. Motioned by Don Crabtree, 2<sup>nd</sup> Jimmie Dye.
- Next meeting scheduled for **October 16<sup>th</sup>, 2024 at 4:00 pm** at City Hall Council Chambers.

**Respectfully Submitted,**

Marcy Richter- Secretary